



PROOF OF RESIDENCY

Documents & Instructions

Acceptable forms of Proof of Residency:

- Valid Parent/Guardian Florida Driver's License or Florida Identification Card
- Property Appraiser Tax Statement
- Lease Agreement (including signatures, name of lessee, and contact information)
- Mortgage Statement
- Homeowner's Insurance Statement (must be dated within 12 months)
- Vehicle Registration (must be dated within 12 months)
- Automobile Insurance Statement (must be dated within 6 months)
- Utility Bill (gas, water, sewage, electric, cable/internet, or home/cellular telephone bill—must be dated within 60 days)



All POR documents must be uploaded to the student's VSA account by following the steps below:

1. Log in to **VSA**
2. Select the **menu bar** at the top left of the page
3. Select **Student Records > My Documents**
4. **Choose the file** to be uploaded
5. **Enter a title** (such as Proof of Residency, Electric Bill, Driver License, etc.)
6. **Select Proof of Residency** as the document type
7. **Include a comment** (such as Proof of Residency, Electric Bill, Driver License, etc.)
8. Select **Save**

Have questions? Visit the Proof of Residency section of the FLVS Flex FAQs: flvs.net/faqs



If you have additional questions or do not have any of the acceptable POR documents, please email POR@flvs.net

