

Terms of Use for Florida Public Schools

Florida Virtual School (FLVS) is a corporate body and political subdivision of the State of Florida which serves a component of Florida's Early Learning-20 Education System. These Terms of Use are pursuant to Section 1002.20, Florida Statutes as such students may not be denied access to FLVS as an educational option for their academic pursuits. Just cause for denying a student the ability to enroll in an FLVS course does exist if the student's desired course is not an appropriate placement based on course prerequisites, grade level, or age appropriateness of the student, or if the student requires academic interventions not provided by FLVS. FLVS provides instruction to students enrolled in public schools, non-public schools, home-educated students, and Florida resident military students residing out of state. The Terms of Use outline the specific guidelines for participation in FLVS programs.

FLVS functions as a school district and as such, FLVS does have its own unique policies, guidelines, and suggestions for student courses of study. FLVS has the final determination in the placement of students into online courses, taking into consideration the student's desired courses, the verification from their local school that placement is appropriate, and other factors related to our registration priorities and our pupil progression plan. The school counselor's approval of the course request is used by FLVS to verify that the desired course(s) meets the needs of the student's academic plan. The student's local school district will be responsible for providing any accommodation if it is determined that the FLVS virtual school placement is unable to meet the needs of the student.

Please see the Counselor and Administrator Resource Center for information about courses, tracking student progress, registration instructions, and policies and procedures at <https://www.flvs.net/florida-school-solutions/counselor-resource-center>.

To provide choice and support to Florida students:

Florida Virtual School will:

1. Provide access to curriculum, instruction, and materials for students enrolled in our courses. FLVS teachers, who are Florida certified and working within the field, interact continually with students.
2. Provide online training to your facilitators when FLVS students are taking classes from your school campus. (Contact: support@flvs.net for additional information).
3. Provide training and awareness programs about FLVS to meet the needs of school boards, administration, and school communities.
4. Award final course grade for successful completion of each .5 credit by the student (except where a course grade requires adjustment based on End of Course assessment scores. In this instance, the District will adjust the course grade and award credit according to the student's District plan).
5. Notify the District Assessment Coordinator of any public-school students enrolled in End-of-Course (EOC) and Florida Civic Literacy Exam (FCLE) courses with FLVS Flex.

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6. Enforce the withdrawal policy for students enrolled in FLVS courses as stated in the FLVS Student Progression Plan. (Contact info@flvs.net for additional information).

The District will:

1. Assign a District-level contact person ("District Contact") for communication between the District and FLVS who has the responsibility and authority to act on behalf of the District. The District Contact will:
 - a. Distribute all pertinent FLVS communication to the schools.
 - b. Serve as a local point of contact for students and parents involved in or interested in becoming involved in FLVS.
 - c. Provide additional information to FLVS as needed about FLVS students.
 - d. Assist in the coordination of training sessions for the District's on-site facilitators.
 - e. Provide FLVS personnel the opportunity to present to parents, students, and school staff.
 - f. Provide email addresses of administrators, school counselors, and/or school facilitators as points of contact.
 - g. Provide FLVS contact information for the District Homeschool Director and Hospital Homebound Director.
 - h. Inform FLVS of new District schools.
2. Provide FLVS as an education option as set forth in the Florida K-20 Education Code:
 - a. Section 1002.20(6)(a), Florida Statutes, states that: "Parents of public-school students may seek any public educational school choice options that are applicable and available to students throughout the state." The statute sets forth a list of options, including but not limited to, Florida Virtual School.
 - b. "Section 1003.02(1)(i), Florida Statutes, requires District school boards to notify parents of students entering a high school of available acceleration options, including but not limited to, Florida Virtual School."
 - c. Section 1003.03(3)(b), Florida Statutes, provides for the District school board's consideration of measures to implement class size requirements, including the adoption of policies encouraging qualified students to take courses from Florida Virtual School.
3. Verify that the selected courses are appropriate based on the academic history, age, and grade level of each student.
4. Verify and/or provide Student Number Identification, and Florida data for all FLVS students, including students enrolled in a lab setting, and provide proof of residency upon request.
5. Comply with Section 1002.37(10)(d), Florida Statutes, which requires districts to test FLVS Full-Time students in the student's zoned school of enrollment unless FLVS and the District mutually agree to alternative testing sites.
6. Assume responsibility for students taking FLVS Advanced Placement exams in accordance with The College Board guidelines. Florida Virtual School will reimburse the school for the cost of ordering the exams for some students who took the AP® course with FLVS. Any fees associated with Advanced Placement and Industry Certification examinations will be the responsibility of the

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school or District reporting the FTE. FLVS reimburses for exams when the student completes one full segment of a two-segment course or one full semester of a one-semester course. Florida Statutes may change however it is the District's duty to monitor any updates. FLVS strongly encourages students who take AP courses to sit for the course AP Exam in May. Students are not required to take the Advanced Placement exam prior to receiving credit for the course; they may receive half credit at the end of each semester.

7. End-of-course assessment: In accordance with Section 1008.22, Florida Statutes, FLVS public school students will take the EOC assessment at their district school (home education students will test by choice in their district of record, private school students will test by choice if permitted by their district of record).
8. Per FLDOE FTE funding rules, FLVS will report FTE for any student served in the FLVS Flex program unless the student is covered by an executed Virtual Learning Lab/Blended Learning Community Agreement. The District understands and agrees that any FTE reported by FLVS may be prorated based on all FTE reported for each student and therefore may affect the total FTE collected by the District.
9. Accept the final course grade as determined by FLVS and record such grade in the student's transcript except where a course grade requires adjustment based on EOC assessment scores. In this instance, the District will adjust the course grade and award credit by the District according to plan.
10. The District will provide student educational records, including but not limited to EOC assessment scores to FLVS.
11. Provide any prior test scores, upon request, that would enable FLVS to better personalize instruction.
12. Comply with FLVS Academic Integrity policies and punitive consequences which can be reviewed at <https://www.flvs.net/docs/default-source/myflvs/academicintegrity.pdf?sfvrsn=6>
13. Retain responsibility for ESE and ESOL services required by part-time students enrolled in Florida Virtual School and update and/or revise Individual Educational Plans where required. Support the requirement that schools create and maintain FLVS online accounts for administrators, school counselors, and Virtual Learning Center Facilitators.
14. Provide FLVS notice of disciplinary records (suspension or expulsion) of any student enrolling in or presently enrolled in FLVS, and attest that students have completed the district survey which includes questions related to any recent disciplinary, law enforcement, or wellness-related matters, as required by Section 1006.07, Florida Statutes.
15. Notify FLVS **as soon as any ineligibility situation occurs** (example – student moves out of state, student withdraws from the home education program, student is dropped due to lack of performance documentation, etc.) with a student enrolled in one or more FLVS courses through the use of the home education dashboard provided in VSA or provided in writing to FLVS.



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Appendix A

Florida Virtual Schools – Information for Schools

The following information should be provided to the appropriate school personnel.

ACCREDITATION

FLVS (the district) is accredited as a system by Cognia, and the various FLVS schools are accredited as a part of the district accreditation.

NCAA ELIGIBILITY

The NCAA has approved all core courses taken with The Florida Virtual School for use in establishing the initial eligibility certification status of student-athletes from Florida Virtual School. To ensure that NCAA eligibility for student-athletes is not compromised; the school must enter credit for course completion onto the student's official transcript. Athletic eligibility is the sole responsibility of the student and his/her school of record who must abide by NCAA regulations. Non-FLVS courses offered by the District are not covered under the FLVS umbrella, and the District will need to submit documentation to the NCAA to have any such courses approved separately.



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District Contact Identification Form – Please complete a new form at the start of each school year.

In an effort to help us provide you with the best service and information throughout the year, please take a moment to fill out this form and submit it electronically.

School District: _____

FLVS District Contact: _____

Title and Department: _____

Phone: _____

Email: _____

Mailing Address: _____

Home School Contact: _____

Phone: _____

Email: _____

Mailing Address: _____

Hospital Homebound: _____

Phone: _____

Email: _____

Mailing Address: _____

Document Completed by: _____
