

Florida Virtual SCHOOL Full Time 9-12 Title I, Part A Parental Involvement Plan

I, Katie Santana, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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10.23.15

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: Florida Virtual School Full-Time promotes the belief that parents are the first teachers in a student's life. In order for students to be successful, parents are provided multiple means and opportunities to be actively involved in their child(ren)'s academic career. Schools must work with parents to engage students in meaningful participation in order to reach the district's goals for highest student achievement.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Parent involvement is an integral part of student success. FLVSFT 9-12 will involve parents in all aspects of its Title I programs. These programs will be planned and operated with meaningful consultation with parents of participating children, including the school-parent compact. The SAC has the responsibility of evaluating the various school level plans, including the SIP, PIP and use of Title I funds. More than 50% of the members of the SAC are parent (non-employee) representatives. All parents are invited to all meetings and given the opportunity to review the program and plans. Parents offer their input prior to final approval during the Annual Title I meeting, the End of Year Annual Evaluation Meeting, throughout the year during SAC Meetings, through email and surveys. The PIP was sent to all parents via webmail (with a read receipt, read required specification) and placed on the school website. Parents were also provided with the Parent Satisfaction Survey at the end of the school year requesting their input regarding curriculum, parent involvement activities, Title I activities, school communication, and student achievement. Results are shared with parents and also the School Advisory Committee to obtain suggestions for change.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Title II	Professional development will be offered to support the needs of the staff related to parental involvement. Coaches will provide support and monitor the implementation to ensure that training is provided as required.
2	Individuals with Disabilities Education Act (IDEA)	Supplemental instructional support provided by Title 1 will be discussed With parents during development of student IEP.
3	AP Meeting Session	Parents are invited to attend important informational sessions to assist their students with making the proper academic choices
4	Graduation and Financial Aid Sessions	Parents are invited to attend important informational sessions to assist their students with making the proper academic choices.
5	Growth Mindset Parent Workshops	Parent are invited to attend a Parent Series which is offered in three session entitled: 1. Growth Mindset and the malleable mind; Praise and Feedback 2. Emotions, Stress and Learning; Bullying and Belonging 3. Learning and Study Strategies To partner with the school in implementing this philosophy at home.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and

the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Determine date put on school calendar Develop agenda and presentation materials that address the required components.	HS Assistant Principal	Aug. - October	Date on School Calendar Creation and copies of the agenda and presentation.
2	Develop and send invitation – email read receipt	HS AP	Aug-October	Copies of email, and read receipt report
3	Advertise meeting	HS AP	Sept. October.	School Newsletter, website announcement,
4	Conduct the Title I Annual Meeting and present information to parents regarding ways to be involved	HS AP	Aug-Dec	Agenda/final presentation/attendance sign-in sheets
5	Email to all parents the recording of Title I Annual Meeting and link to survey. To inform and provide all parents an opportunity to understand the Title I program and rights of parents.	HS AP	Oct.-Nov.	Copy of email sent with link to recording and survey Copy survey response summary.

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response:

FLVS FT High School has the unique ability to communicate with parents in a variety of ways and at times that are convenient to parents. Meetings are held virtually and are recorded for the convenience of those who are unable to attend thereby making the information available any day at any time. This provides the flexibility for families to be involved. In addition, phone conferencing and video conferencing are available and used so families are constantly provided an opportunity for information and meetings. Agendas, minutes and relevant information are readily available to all families as it is posted on the school website. Parents are informed that they may request meetings at any time of the year to discuss the Title I program and suggest improvements. Survey tools, assessment information presentations and family college informational sessions will be planned throughout the year at flexible times in order to provide parents many opportunities to become involved and better understand their child's expectations and curriculum. Surveys will be used at every parent meeting to determine preferred meeting time for the majority of upcoming meetings.

Due to the nature of FLVS-FT virtual structure, transportation, child care, and home visits are not offered.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on

how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Academic grades and assessments are reviewed discussed through individual conferencing	Teachers/Administration	Parents will be provided with information about student assignments and assessments.	Aug-June	Student/parent conference minutes, student progress reports and report cards.
2	School Newsletter	Teachers	Parents stay informed of school events receive tips on supporting their student.	Quarterly through school year	Evidence of distribution and copies are maintained of Newsletters.
3	Growth Mindset Parent Workshops	Assistant Principal/Parent Involvement Liaison	Parents will be better equipped to support students with a growth mindset. Praise wisely, support and build habits of seeking challenge, and transform the meaning of effort and difficulty	Nov. Jan. March	Copy of email invites and advertisement Copy of email sent with link to recording and survey Copy survey response summary Session sign-in sheets
5	Requirements for graduation and college readiness.	Guidance Counselors	Parent and students will understand the requirements for graduation, college admission and application process. Knowledge of requirements will help students and parents set goals and focus on student achievement.	Aug-June	Copies of meeting agendas, presentations, sign-in/attendance sheets, email invites and email distribution of recorded link.

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Family Engagement Meetings	Principal/Parent Liaisons	Teaches school staff how to implement parental involvement requirements and communicate more effectively with parents	Twice a year	Staff will have new skills for communicating and working with parents.
2	Title I Staff Training	Principal Title I Administrator	School staff will be trained on the value and utility of parents and the importance of effective communication	August Preplanning	Agenda/Sign-in sheets/presentation.

3	Annual Professional Staff Conference	FLVS/Administrators	Provide teachers with professional development and sharing of best practices.	September	Teachers will implement new practices to increase student achievement.
4	Professional Learning Communities	Teachers	Teachers will engage in PLCs to analyze data and change instructional practices to improve student performance and discuss ways to share findings with parents	Ongoing	Student performance on given assessments will improve.

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: FLVSFT High School administration, teachers, and staff offer a variety of programs, resources, activities, and availability to support parents/learning coaches using all available technologies. Parents and students can attend face-to-face events during the school year such as field trips. Resources are made available to parents in the virtual library and through emails. For the 2015-16 school year, parents can participate in a three series training session about developing a Growth Mindset. These sessions will encourage and train parents on how to encourage and build grit and a growth mindset as they provide support to their child's education.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: FLVSFT 9-12 makes effective use of email, Live Lessons, message boards, and telephone conferencing to distribute information to parents who are typically online each school day. Quarterly newsletters announce upcoming school events and are available online to all parents. The Title I Annual Meeting will be held in October 2015. The meeting will provide parents with information about the Title I programs and opportunities available to parents so that they can become involved in their students education. Parents will be involved in creating the Parent Involvement Plan for the school and provide suggestions for parental involvement activities annually during the end of year program evaluation. Parents and teachers will have the opportunity to continue to discuss curriculum, academic assessments, student expectations and proficiency levels during phone conferences, orientation nights, and SAC meetings. Parents can request meetings at any time throughout the year. The School Improvement Plan is discussed with parents during a

schoolwide meeting in early September. If parents have comments or suggestions about the SIP, parents are able to voice their concerns and their feedback is considered before the SIP is finalized through email communication with the Assistant Principal and follow-up survey sent to all families. Parents will receive a copy of the school and district PIPs and shared where to access the plan on the school website. During parent conferences and meetings teachers/school counselors will further share information on curriculum, graduation requirements, academic assessments, and how parents can be involved in and monitor their student's education. Translation services are available for parents who need it.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: The school has access to bilingual staff members who can assist non-English speaking parents, Spanish and Haitian Creole. As a virtual school, FLVSFT 9-12 is able to use technology and the working partnership between parents/learning coaches and the school staff to facilitate the full participation of parents who might otherwise face barriers to involvement. For example, parents with disabilities who might otherwise find it difficult to participate in their child's brick and mortar classroom, readily interact in the virtual school.

Parent communications are written in a clear and concise manner and are easily understood for all parents no matter their level of education. Monitoring of information sent through email is done through read required and read receipts that are kept by the administration. Parents with disabilities are provided extra care by the child's teacher in understanding communications and student requirements. Any parent activity is planned with all parents in mind and accommodations are made for parents with limited English proficiency, disabilities, and migratory children.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:
 Not Applicable

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Annual Title I Meeting	1 – plus recording distributed	21	Parent awareness of Title I and programs and services available to their student.
2	Graduation Requirements Meeting	1 – plus recording distributed	21	Knowledge of requirements will help students and parents set goals and focus on student achievement.
3	Academic Assessment Testing Meeting	2	86	Parents will be provided with information about student assignments and assessments.
4	SAC Meetings	4	84	Parent awareness of standards, curriculum, student expectations and tools and strategies to help their student succeed.

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Family Engagement Meetings	2	1	The school parent involvement liaisons better understanding of best practices in parent programs.
2	Title I Staff Training	1	48	School staff will be trained on the value and utility of parents and the importance of effective communication. They will understand Title I and services provided to better share with parents.

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Parents do not recognize a need to participate beyond meeting with their student's teacher. They feel an academic partnership/connection to the school through their access and availability of the teachers and administration	Continue to advertise and encourage parent participation in additional targeted activities.

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Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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