



## New Public and Charter School Form

Welcome to Florida Virtual School. Florida Virtual School (FLVS) is an online school serving residents throughout the state of Florida. FLVS provides instruction to students enrolled in public schools, non-public schools and home educated students. This agreement gives the specific guidelines necessary for participation with FLVS. The agreement assures that all parties are aware of their role in assisting students to succeed when taking online courses from FLVS.

**Completed Form can be sent via email to:**

Application Services

Email: [as@flvs.net](mailto:as@flvs.net)

Telephone (407) 513-3587

We suggest that you share the following additional information with the appropriate people within your school. **It can be found on the Affiliating with Florida Virtual page at the FLVS website link: [http://www.flvs.net/educators/affiliating\\_with\\_flvs.php](http://www.flvs.net/educators/affiliating_with_flvs.php)**

- Hardware and Software Requirements
- Course List and Descriptions
- Course Tours
- Advising Students about Online Courses
- Registration Steps and Tips
- Tracking your Students at FLVS
- e-Learning Center Facilitator Training
- Residency Requirements

We look forward to working with you during the school year.



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### New School Contact Information Form

In an effort to help us provide you the best service and information throughout the year, please take a moment to fill out this form and return it to our office. Please print the information below so that we may best serve you.

Name of School:

District:

School Type:  Public School

Charter School

Grade Levels: Please choose from the following

Middle Grades

Combination Grades

Senior High

Elementary Grades

Address:

City:

Postal Code:

Phone #:

Fax #:

Primary Contact First Name:

Primary Contact Last Name:

Email:

DOE School ID #:

This document completed by:

If you wish to add additional staffs please send the following information to the FLVS Application Services Team at [as@flvs.net](mailto:as@flvs.net):

First Name, Last Name, Phone number and extension if any, Email address.

An email notification with your username and password will be sent once the school's account has been created.

Thank you!