

FLVS Registration Checklist

❖ Before you register with Florida Virtual School, please address all items on this checklist.

- 1 Course Descriptions and Prerequisites:** I understand that prerequisite or co-requisite courses may exist for this course. I have met these requirements. If I am taking partial credit (.50 credit) of a year-long course, I have been advised by my School Counselor which semester I need.
- 2 Apply for Admissions:** Go to www.flvs.net. You will receive a username and password.
- 3 Request Courses:** Once you have your username and password, you may request courses.
- 4 Course Request Approval:** Print the "Course Request Form," have your parent/guardian sign it, and take it to your school counselor. You must have both Parent/Guardian and Guidance approval to be placed.
 - 4a Parent/Guardian Approval:** Your parent/guardian can approve your request via his/her guardian account. An FLVS Guardian Account must be created online.
 - 4b Guidance Approval:** Course(s) must be approved online by your School Counselor.
- 5** It is important for you to monitor your FLVS account for updated information regarding course status. To check your messages: Login to www.flvs.net, click on Messages, then click on Inbox. When you are placed (Classroom Assigned) in your class, you have access to begin working in your course immediately. You will be receiving a welcome call from your teacher within two weeks after placement.
- 6** You are responsible for your own computer, software, and Internet Service Provider when taking FLVS courses off campus. If a course is taken on campus, communication hardware, software, and some technical assistance may be provided by the school depending upon its availability.
- 7** Your FLVS teacher will help you set a pace to complete the course in approximately 18 weeks for a semester or 36 weeks for a year-long course. Students may work more rapidly by submitting extra assignments. Your school district may have additional deadlines to consider when taking an online course. Please discuss with your counselor any scholarship, rank, or drop/add implications.
- 8** Changes to your registration (withdrawing from a course or changing course pace), will require parental approval (School Counselor approval is also recommended).

❖ If you have any questions about taking FLVS courses, please discuss them with your School Counselor.



2145 Metro Center Blvd.
Suite 200
Orlando, FL 32835
407.513.3587

(Student use only – do not send/fax to FLVS)

www.flvs.net | [407.513.FLVS](tel:407.513.FLVS) | [email info@flvs.net](mailto:info@flvs.net) | any time, any place, any path, any pace™