

# Partnering with Florida Virtual School

Thank you for your support of Florida Virtual School (FLVS)! This document gives specific guidelines necessary for participation with FLVS, and assures that all parties are aware of their roles in assisting with student success. In an effort to provide choice and support to Florida students while taking online courses through FLVS:

## Florida Virtual School will:

- Provide access to curriculum, instruction, and materials for FLVS-enrolled students
- Provide highly-qualified instructors, certified in subject area by State of Florida
- Assess and evaluate student progress in FLVS-enrolled course(s)
- Provide student progress updates to schools
- Award final course grade for successful completion of each .5 credit
- Apply a universal withdrawal policy for FLVS-enrolled students
- Reimburse district for AP Exam cost administered for students taking an AP course through FLVS
- Provide information regarding accreditation, school code, and NCAA-approved core courses
- Provide support/online training to E-Learning Center “facilitators” when applicable
- Provide training/information about FLVS to school and district personnel
- Provide support personnel to ensure a safe and secure online environment
- Provide technical support services for all issues related to FLVS

## Affiliated school or district will:

- Provide FLVS as an educational option
- Provide FLVS information to students/parents at beginning of each school year
- Adopt policies to encourage students to take FLVS courses
- Notify students in Hospital Homebound programs of FLVS educational benefits and access info
- Invite FLVS personnel to present updated information to school and/or district staff
- Assign a district-level contact for communication directly between school and FLVS
- Maintain FLVS online accounts for administrators, school counselors, registrars, and facilitators
- Assume responsibility for students taking FLVS AP courses with regard to ordering, administering, and proctoring AP Exams in accordance with The College Board guidelines
- Upon request, school will provide FLVS with student’s AP Exam score
- Verify selected courses are appropriate for student based on academic history, age, and grade level
- Provide required course approval via FLVS electronic account
- Accept credit for successful completion of FLVS courses and post grade/credit earned on student’s transcript/cumulative record
- Support academic integrity of FLVS courses by assisting instructors who choose to facilitate random oral assessments and/or face-to-face exams. Student will be subject to consequences determined by FLVS, including removal from FLVS course with failing grade, if academic integrity policies are violated
- Retain responsibility for ESE/ESOL services required by part-time FLVS students and update/revise Individual Education Plans where required
- If providing FLVS E-Learning Center, a course “facilitator,” necessary technology, and site availability will be provided during all course periods that students are engaged in learning via E-Learning Center
- Provide FLVS notice of disciplinary records upon request of any student enrolling in FLVS, specifically indentifying any suspended or expelled students that wish to take FLVS courses
- Assist in collection of outstanding materials
- Verify that all students taking courses with FLVS are Florida residents



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[any time, any place, any path, any pace™](#)