



NOTICE

ADDENDUM 1

FLORIDA VIRTUAL SCHOOL

July 15, 2019

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To be received, 2:00 PM EST, July 31, 2019 at Florida Virtual School Procurement Services Department,
2145 Metrocenter Blvd, Suite 100, Orlando, FL 32835.

ITN01-1901694B01-COLLAB-XXXXXX for Online Collaboration Services is hereby amended by the
following change(s):

Refer to page 10, paragraph 2.5, Which reads as follows:

2.5 Time Schedule

See Cover Sheet	Pre-Submittal Meeting
See Cover Sheet	Last Day to Request Additional Information or Clarification
See Cover Sheet	Response Due Date
August 8, 2019	Step 1 Evaluation Committee Meeting Tentative Date
August 22, 2019	Setp 2 Oral Interviews/Demonstration Committee Meeting Date
August 27, 2019	Notice of Intent to Award
August 30, 2019	Negotiations (Tentative)
September 10, 2019	Board Award Date (Tentative)
September 20, 2019	Final Contract Execution Date (subject to Board Approval)

Change to read as follows:

Refer to page 10, paragraph 2.5, Which reads as follows:

2.5 Time Schedule

See Cover Sheet	Pre-Submittal Meeting
See Cover Sheet	Last Day to Request Additional Information or Clarification
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Procurement Services
2145 Metro Center Boulevard, Suite 100 ·
Orlando, FL 32835



August 14, 2019	Step 1 Evaluation Committee Meeting Tentative Date
August 28, 2019	Setp 2 Oral Interviews/Demonstration Committee Meeting Date
September 3, 2019	Notice of Intent to Award
September 6, 2019	Negotiations (Tentative)
October 5, 2019	Board Award Date (Tentative)
October 10, 2019	Final Contract Execution Date (subject to Board Approval)

1.

Q	A.4.1? Was there a question intended to be in this item?
A	FLVS confirms there is no A.4.1 requirement. This number is omitted.

2.

Q	B.3.5 “Features include onboarding of a new Contractor will require additional FLVS resources (estimated at 2 Quality Analysts) to review and accept finalized work products multiple participants using the whiteboard simultaneously.” Can FLVS provide further clarification on this question? Does this refer to supporting Quality Analyst staff who will test the whiteboard functionality?
A	B.3.5 has been revised to read as follows, “Features include participant use of multiple whiteboards simultaneously within a session or room.” There is no requirement to support Quality Analysts.

3.

Q	B.4.5 “User has ability to customize layouts by components within a window by rearranging or hiding selected components.” Could an example be provided to help clarify this requirement?
A	For clarification, if a user has 5 active components (i.e. chat window, participant list, poll window, whiteboard etc.) the user has ability to hide one or multiple components and relocate remaining components for better viewing.

4.

Q	B.7.6 “Moderator can take control of application sharing via keyboard.” We are assuming this refers to this particular function being available using a screen-reader tool. Is that correct?
A	Yes. For clarification, this requirement refers to the ability of the user to initiate application sharing without using a keyboard as an accessibility feature (no mouse required for action).

5.



Q	B.8.1 “Functionality includes sharing private applications within breakout rooms.” Can further clarification be provided on what is meant by “private application”?
A	B.8.1 Revised to read as follows, “Breakout room functionality includes application sharing to only the members of the breakout room.”

6.

Q	B.12.3 “Functionality includes option to convert recordings from other web collaboration systems” Can an example be provided to better clarify this requirement?
A	For clarification, the proposed solution supports pre-recorded audio from external sources.

7.

Q	B.26.1 “Functionality includes option for Moderators to track which screens participants are viewing?” Can an example be provided to better clarify this requirement?
A	For clarification, this requirement is about the presenter being able to determine if the participants are viewing the shared content or not.

8.

Q	C.17.4 “Functionality includes option to navigate between modules.” Can further clarification be provided on what is meant by “modules”?
A	For clarification, this requirement maps back to the ability for the end user to switch between components. This is talking about being able to easily move between the whiteboard, the participant list, the text box, etc.

9.

Q	8.1 “Background/Volumes of Usage The following provides the estimated volume of monthly concurrent usage as determine by historical reporting. Usage may vary and be higher or lower than the estimated volumes. Total Presenter/Moderator Count: 2,200 Administrative Accounts Needed: 12 Average Usage - Moderators: 800 – 1,100 Average Usage Students/Participants: 22,000 - 42,000 Average Number of Sessions: 800 – 1,100 Support Number of Monthly Support Cases: 50 per month” Can further clarification be provided on the concurrency numbers? Does 800-1,000 represent the number of sessions per day? Or are there up to 1,100 meetings taking place at a given moment in time? Could a breakdown be provided that includes peak days of the week or peak times of day for active session?
A	For clarification, the average usage for moderators is between 800 and 1000 occurrences per day. This usage is not simultaneous.



10.

Q	What's the budget allocation for this collaboration initiative?
A	This solicitation will be awarded based upon who meets the stated requirements and provides the best value.

11.

Q	Will there be any consideration outside the outlined scope of work?
A	While FLVS may consider additional value added services, the selection of the awarded vendor shall be determined by the evaluation process as specified within Section 2 of the Invitation to Negotiate document.

12.

Q	Do you have a data-center location requirement? or any specific data storage needs?
A	FLVS prefers a SaaS model solution, but will entertain other models. FLVS requires US based data retention/storage.

13.

Q	At first glance, our pricing model doesn't seem to support your current use case and so we want to understand if there is flexibility in the number of licenses required. FLVS current license requirement will yield a multi-million dollar agreement with Respondent. Would this cost be within your current expectations?
A	FLVS does not anticipate a solution with a "multi-million dollar" associated cost. Please see response to question 14 below.

14.

Q	Our pricing model does not align with the cost proposal provided in the RFP. Will FLVS consider alternate pricing structures?
A	Respondents shall complete the cost proposal to their best ability. If itemized lines do not correlate with your pricing structure, at a minimum, we require the total cost for your proposed solution documented in Section 9.1. FLVS shall evaluate cost using Section 9.1. FLVS shall consider alternative pricing structures as in its best interest to do so at our sole discretion.

15.

Q	Will FLVS consider alternatives to standard contract terms and conditions such as longer notice for termination and what is the process to do so?
A	Any and all exceptions to the provided terms and conditions must be documented within your response. FLVS shall consider alternatives/exceptions as in its best interest to do so at our sole discretion.

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