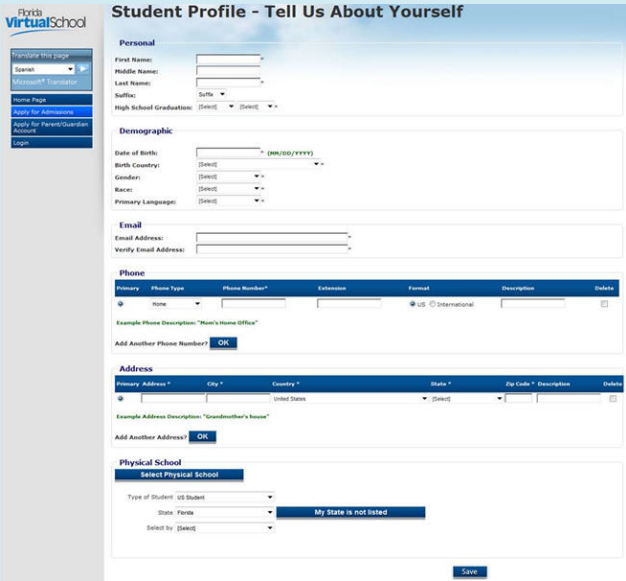
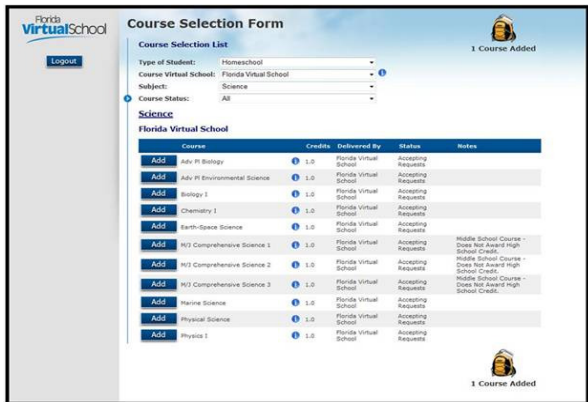
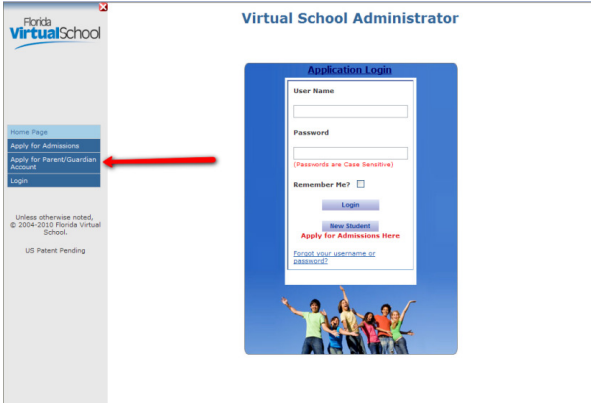



	Action Required	Notes/Reference:
<p>1</p> <p><input type="checkbox"/></p>	<p>Confirm your eligibility for FLVS Courses as a Florida Resident</p> <p>You must be a student (grade 6-12) and</p> <ol style="list-style-type: none"> 1. Stationed at a Florida base 2. Or if stationed outside of Florida, you must have Florida as your home residency on record with the military branch. 	<p>Please contact your local School District to discuss your curriculum needs and credit transfers.</p> <p>You will need to provide the following documents</p> <ul style="list-style-type: none"> • Copy of military I.D. • Copy of Voter's Registration Card
<p>2</p> <p><input type="checkbox"/></p>	<p>Create your FLVS Account (Student)</p> <p>Go to page one of the application. You will setup an FLVS account by providing student and school information.</p> <ul style="list-style-type: none"> • When asked for your Physical School, after selecting your county please select “Home Schooled (your county)” • Be sure to write down your username and password after creating your account. (This will also be emailed to you) • Once you reach the “Congratulations” page, you have finished creating your account. 	

IMPORTANT: Please Contact your School District to obtain information about homeschooling before requesting courses. You will need to register with your District and obtain a Verification Letter from them in order to complete the process below and be placed on a waitlist for an FLVS course.

<p>3</p> <p><input type="checkbox"/></p>	<p>Provide FLVS with copies of your Military ID and Voter Registration Card</p> <p>Fax to 407-520-5479, Attn: Shantana Johnson.</p>	<p>FLVS will need this document before you can be placed on the Course Request Complete list for a requested course.</p>
<p>4</p> <p><input type="checkbox"/></p>	<p>Request Courses (Student)</p> <p>After you have created your student account, login at www.flvs.net and click on “Request Courses” on the left-hand side of your dashboard. Once you have found the right course(s), select the course(s) that you want to request.</p> <ul style="list-style-type: none"> • Be sure to click on the left “add” link to select the course. • After requesting courses you may logout 	

	Action Required	Notes/Reference:
<p>5</p> <p><input type="checkbox"/></p>	<p>Create a Parent/Guardian Account (Parent) The parent will now set up an FLVS account at https://vsa.flvs.net/</p> <ul style="list-style-type: none"> Click on “Apply for Parent/Guardian Account” in the left column menu bar. Select “No” and then click on Submit. Then enter your student’s username and password provided in Step 2 above. Follow the steps to create your account. Additional children may be added to this parent/guardian's account. Write down your Parent/Guardian username and password, and then logout. 	<p>With this account the parent can monitor the Student’s Account and Courses.</p> 
<p>6</p> <p><input type="checkbox"/></p>	<p>Approve Course Requests (Parent) The Parent/Guardian will log in at www.flvs.net .</p> <ul style="list-style-type: none"> Use the Parent/Guardian username and password provided in Step 5. Click on approve next to the courses that your student has requested. 	
<p>7</p> <p><input type="checkbox"/></p>	<p>Awaiting Placement After your course request has been approved by your parent, you will be put on the Course Request Complete list for the course.</p>	<p>Note: The Parent is responsible for keeping the student active in his/her studies while waiting for a FLVS course.</p>
<p>8</p> <p><input type="checkbox"/></p>	<p>Monitor your FLVS account (Student/Parent) Please login to your FLVS account twice a week to see if you have been accepted into a course.</p> <ul style="list-style-type: none"> You will need to use your username and password provided in Step 2 above. If you don’t monitor your student account you might miss an opportunity to be placed in a course. A Parent can also use his/her Guardian FLVS account to monitor the course request status. 	<p>VERY IMPORTANT! Login to your FLVS account at www.flvs.net 2 times a week to monitor the status of your course request.</p> 