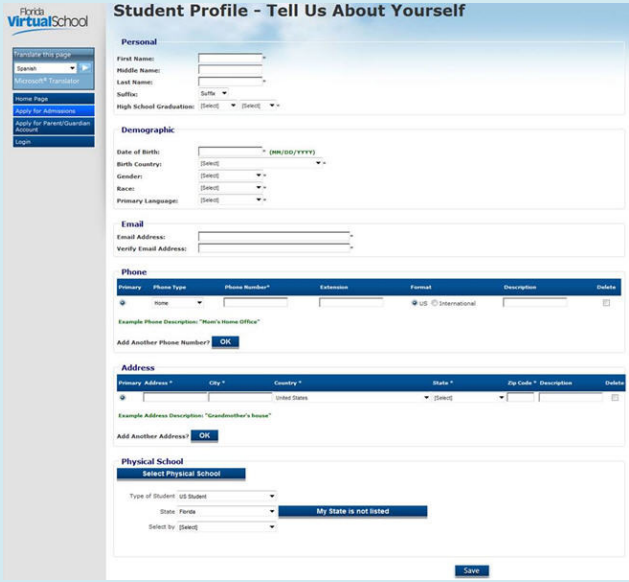
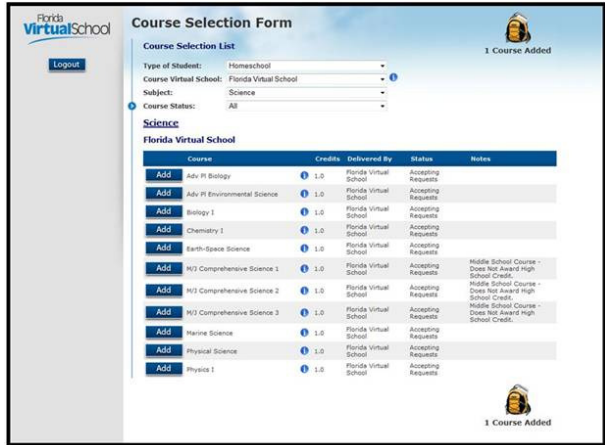
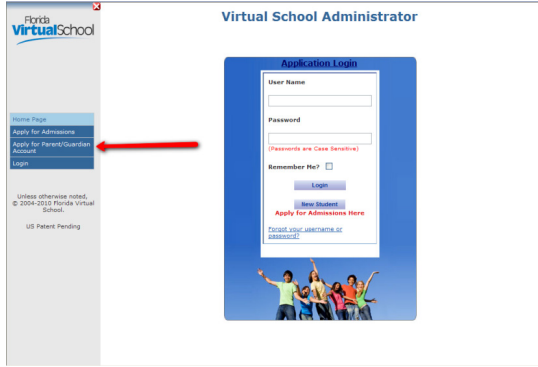



	Action Required	Notes/Reference:
<p><b>1</b></p> <input type="checkbox"/>	<p><b>Confirm your eligibility for FLVS Courses as a Florida Resident</b></p> <p>You must be a student (<b>grade 6-12</b>) and you must be registered as a homeschooler with your FL School District.</p>	<p>Please contact your District Home Ed Resource for guidelines and information about course credit. Please visit our Homeschooler Information Web page for more information</p>
<p><b>2</b></p> <input type="checkbox"/>	<p><b>Create your FLVS Account (Student)</b></p> <p>Go to <a href="#">page one of the application</a>. You will setup an FLVS account by providing student and school information.</p> <ul style="list-style-type: none"> <li>When asked for your Physical School, after selecting your county please select <b>“Home Schooled (your county)”</b></li> <li>Be sure to write down your username and password after creating your account. (This will also be emailed to you)</li> <li>Once you reach the “Congratulations” page, you have finished creating your account.</li> </ul>	

**IMPORTANT:** Please Contact your School District to obtain information about homeschooling before requesting courses. You will need to register with your District and obtain a Verification Letter from them in order to complete the process below and be placed on a waitlist for an FLVS course.

<p><b>3</b></p> <input type="checkbox"/>	<p><b>Provide FLVS with District Verification Letter</b></p> <p>Fax the letter you received from your school district confirming your registration as a homeschooler to 407-520-5479.</p>	<p><b>FLVS will need this document before you can be placed on the Course Request Complete list for a requested course.</b></p>
<p><b>4</b></p> <input type="checkbox"/>	<p><b>Request Courses (Student)</b></p> <p>After you have created your student account, login at <a href="http://www.flvs.net">www.flvs.net</a> and click on “Request Courses” on the left-hand side of your dashboard. Once you have found the right course(s), select the course(s) that you want to request.</p> <ul style="list-style-type: none"> <li>Be sure to click on the left “add” link to select the course.</li> <li>After requesting courses you may logout</li> </ul>	

	<b>Action Required</b>	<b>Notes/Reference:</b>
<p><b>5</b></p> <p><input type="checkbox"/></p>	<p><b>Create a Parent/Guardian Account (Parent)</b> The parent will now set up an FLVS account at <a href="https://vsa.flvs.net/">https://vsa.flvs.net/</a></p> <ul style="list-style-type: none"> <li>Click on “Apply for Parent/Guardian Account” in the left column menu bar.</li> <li>Select “No” and then click on Submit.</li> <li>Then enter your student’s username and password provided in Step 2 above. Follow the steps to create your account.</li> <li>Additional children may be added to this parent/guardian's account.</li> <li><b>Write down your Parent/Guardian username and password, and then logout.</b></li> </ul>	<p>With this account the parent can monitor the Student’s Account and Courses.</p> 
<p><b>6</b></p> <p><input type="checkbox"/></p>	<p><b>Approve Course Requests (Parent)</b> The Parent/Guardian will log in at <a href="http://www.flvs.net">www.flvs.net</a> .</p> <ul style="list-style-type: none"> <li>Use the Parent/Guardian username and password provided in Step 5.</li> <li>Click on approve next to the courses that your student has requested.</li> </ul>	
<p><b>7</b></p> <p><input type="checkbox"/></p>	<p><b>Awaiting Placement</b> After your course request has been approved by your parent, you will be put on the Course Request Complete list for the class.</p>	<p><b>Note:</b> The Parent is responsible for keeping the student active in his/her studies while waiting for a FLVS course.</p>
<p><b>8</b></p> <p><input type="checkbox"/></p>	<p><b>Monitor your FLVS account (Student/Parent)</b> Please login to your FLVS account twice a week to see if you have been assigned to your course.</p> <ul style="list-style-type: none"> <li>You will need to use your username and password provided in Step 2 above.</li> <li>If you don’t monitor your student account you might miss an opportunity to be placed in a course.</li> <li>A Parent can also use his/her Guardian FLVS account to monitor the course request status.</li> </ul>	<p><b>VERY IMPORTANT!</b> Login to your FLVS account at <a href="http://www.flvs.net">www.flvs.net</a> 2 times a week to monitor the status of your course request.</p> 